SUMMER CAMP ONLINE REGISTRATION INSTRUCTIONS

**STEP 1:** Using the link below, parents will need to create an account by clicking “REGISTER” in the top right corner of the home screen. After the initial registration, they will be able to use their selected username and password by clicking “LOGIN” in the top right corner of the home screen.

[https://leagues.bluesombrero.com/baltimorecountypal/](https://leagues.bluesombrero.com/baltimorecountypal/)

**Step 2:** After clicking “Register”, input the email address you would like to use to create the account.
Step 3: Create a password, and confirm password

Step 4: Verify your email used to set up account.
Step 5: After verifying email, click “LOGIN” in the top right corner of the home screen, using your selected username and password.

Step 6: Once logged in, click on “Register Now”
Step 7: Click “Register My Players” to register your child/children.

What would you like to do today?
Welcome! Thanks for creating an account for Baltimore County PAL Board! Get started by selecting an option below.

- Register My Players
  Select this option if you are a parent/guardian registering your kids.

- Register Myself
  Select this option to register yourself as Team Staff / Volunteer, form your own team and invite players, or register yourself as a player or member for organizations offering adult registration.

Step 8: Fill out account holder info.

Okay, let's get to know you first.
Before we begin adding your kids to your account, we need to collect a few pieces of information from you, the account holder.

Account Holder Information

- First Name: Jane
- Last Name: Doe
- Gender: Female
- Relationship to Player: Mother

Contact Information

- Email Address
- Cell Phone: 123-456-7890
Step 9: Click on how many children you would like to register
Step 10: Fill out child’s/children’s information.

Nice to meet you Jane, how many kids are you registering today?
Feel free to include all your kids here. Many sports organizations have programs for all ages.

Great, 1 player! What is their legal first name?

Player 1 Legal First Name *
Darren

Continue

Step 11: Continue to fill out the child’s information. Once you get to the “Birth Certificate” portion upload, you can either upload a picture/copy of your child’s actual birth certificate; or upload a blank photo/document.

Note: If you don’t upload a blank photo/document in the “Birth Certificate” section, YOU MUST bring in or email a copy of your child’s/children’s actual birth certificate, otherwise your child/children’s application will NOT be complete.
Step 11: Continue to fill out the child’s/children’s address information. Once completed, click continue.

Step 12: Choose what program you would like to choose for your child,

Dundalk ONLY- select either

- “Dundalk RAC Summer of 2023” (This is for Baltimore County Sponsored trips ONLY!  **FREE PACKAGE**)
- “Dundalk RAC Summer of 2023 W/ Field Trips (This option is for PAID Field Trips ONLY- **PAID PACKAGE**)
  
  • Details for payment will be explained on the questions page
Step 13: Please make sure to fill out the questions below
Step 14: If you have chosen the “Dundalk RAC Summer of 2023 w/ Field Trips” option, please do not enter any dollar amount in this section. Select “Continue”. All fees should be paid by CHECK or MONEY ORDER ONLY!

Step 15: If you do not wish to make a donation, click “Submit Order”
Step 16: Once you’ve reached this page, you have completed registration. Please contact the PAL of your choice to let them know, you’ve successfully registered your child/children. You can proceed to “LOG OUT” after registration is complete.